

# NAAC Committee Meeting (2020-21)

Meeting was held in Principal office

Members:

Principal (Dr. Akhilesh Kumar)  
Convener (Smt. Saritosh Yadav)

Harnam

Dr. Harnam Singh

Smt Mantra Bayla Mantra

# Proceeding of meeting regarding IQAC

Meeting of IQAC was held in Principal Office on 16/09/2020 at 2:15 pm to discuss various issues related to NAAC .Following areas were discussed:

## 1. Proper documentation of:

- Lesson Plan
- Online audio/video Lecture
- One quiz per subject teacher per class
- Lecture by experts from other college
- One assignment per subject teacher per class
- Programme outcome (By Dean of Faculties)
- Objectives of all the paper/course outcome (for all the classes by HOD)
- Feedback link to be shared among students at the end of session
- Test schedule
- Just a minute activity, where students may be asked to speak on particular topic

2. C.V. Raman Science Society/Eco Club/Ghyanpeeth Arts Subjects Society/Legal Cell/Red Cross Club/Entrepreneur

- Conduction of test to know preliminary knowledge of students .
  - Bridge course for weak students.
2. C.V. Raman Science Society/Eco Club/Ghyanpeeth Arts  
Subjects Society/Legal Cell/Red Cross  
Club/Entrepreneur Club/Placement Cell/Career  
Guidance & PDC/NSS/Women Cell/Sports Club:
- Incharges will make list of programme to be organized by them as discussed in the meeting
  - Responsibilities of these Clubs or Societies is to organize programmes that will cover gender sensitization, Professional Ethics, Environmental sustainability, Human Values, Gender Equity Promotion Programme
  - Important Days like Birth/Death Anniversaries of Famous Persons, Indian Festivals
  - Lecture on Constitution, National Integration, National Symbols, Rights & Duties of Indian Citizen, Moral Values etc.

*[Handwritten Signature]*  
COC Coordinator